

“Connect”
Waterford Township
Automated Building Inspection Request Line
(248) 674-2644 or (248) 674-4250
www.twp.waterford.mi.us

BUILDING

Instructions:

Once a permit has been issued you can order inspections through our “Connect” system. Connect is an automated system that allows callers to use a touch-tone phone to schedule inspections and request permit information. Connect enters inspections for the next workday. The cut off time is midnight, any inspections ordered after midnight will be scheduled for the following day.

You may choose from the following six options:

1. Schedule an inspection
2. Request inspection results
3. Speed Inspection requests (prompts are eliminated with this choice)
4. Cancel previously scheduled inspections (your confirmation number is required and the inspection can only be cancelled the same day as requested)
5. Request Building Application status
6. Request Connect instructions

To request inspections (Options 1 and 3):

1. Enter the permit number, followed by the pound sign (#)
2. Enter the house number followed by the pound sign (#)
3. Enter the 3 digit **Inspection Type Code** (See Below) for the type of inspection you are requesting, (*Note: Only building inspections can be ordered on the Building Permit number, electrical on the electrical permit number, etc.*)
4. Listen while Connect repeats your information. If there are any errors follow the instructions to make corrections.
5. Your request will be processed and a confirmation number or error message will be given. **Do not hang up before you receive a confirmation number.** You will need this number to use other Connect functions.
6. If your permit is not active, or if there are any outstanding fees you will be unable to request an inspection.

Inspection Type Codes:

115	Post Hole	180	Insulation
120	Foundation-House	185	On Site Meeting with Inspector
125	Foundation-Commercial	190	Temporary Final
130	Foundation-Garage	195	Final Grade Inspection
135	Foundation	199	Final Building
140	Concrete Floor/Sand	800	DPW Final Approval
160	Basement Before Backfill	801	Assessing Final Approval
165	Masonry Fireplace	802	Fire Department Final Approval
170	Rough Framing	803	Residential Final Site Approval
171	Sign Ground Inspection	804	Engineering Final Approval
175	Rough Ceiling	805	Planning Final Approval

Prior to the issuance of a Certificate of Occupancy, the following inspections must be approved:
(Allow 5 days for completion)

RESIDENTIAL: New Construction

195 Final Grade Inspection
199 Final Building
800 DPW Final Approval
801 Assessing Final Approval
803 Residential Final Site Approval

RESIDENTIAL: Add/Alt:

195 Final Grade
199 Final Building
801 Assessing

COMMERCIAL:

199 Final Building
800 DPW Final
801 Assessing Final
802 Fire Dept. Final
804 Engineering Final
805 Planning Final