

**THE CHARTER TOWNSHIP OF WATERFORD  
RESOLUTION SETTING FEES FOR  
FREEDOM OF INFORMATION ACT (FOIA) REQUESTS**

**WHEREAS**, Freedom of Information Act, Public Act 442 of 1976 (MCL 15.234) provides guidelines to establish fees for Freedom of Information Act (FOIA) Requests; and

**WHEREAS**, Section 4(1) of the Freedom of Information Act, Public Act 442 of 1976 (MCL 15.234) provides that a public body may establish fees for a public record search, copies of a public record for inspection, or providing a copy of the public record; and

**WHEREAS**, Section 4(1) of the Freedom of Information Act, Public Act 442 of 1976 (MCL 15.234) provides these costs shall be limited to actual mailing costs, time involved to search, review, examine and copy records and cost of labor incurred to respond to a Freedom of Information Act Request; and

**NOW, THEREFORE, BE IT RESOLVED** that the following Freedom on Information Act Fee Schedule shall become effective on October 13, 2010:

**FREEDOM ON INFORMATION ACT FEE SCHEDULE**

**Freedom of Information Act Requests**

Black and White Copies:

8 ½ X 11	\$0.50
8 ½ X 14	\$0.75
11 X 17	\$1.00

Colored Copies

8 ½ X 11	\$1.00
8 ½ X 14	\$1.50
11 X 17	\$2.00

Site Plans                    \$5.00

DVD/DISK/CD                \$10.00

Labor                    Hourly rate of the lowest paid public employee capable of retrieving information.

Mailing                    Envelope and Stamp Cost for actual mailing

Police and Fire Reports        First page \$6.00 and additional pages \$1.50 each

Police-In Car Video            \$70.00

Police-Booking Video           \$70.00

Police-911 CD's                      \$5.00

Resolution offered by: Fortino

Resolution supported by: Maloney

YEAS: Solden, Fortino, Birch, Coats, Kramer, Maloney, O'Shea

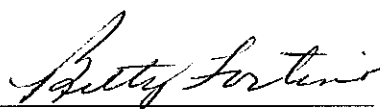
NAYS: None

ABSENT: None

RESOLUTION DECLARED ADOPTED

STATE OF MICHIGAN    )  
                                  )  
COUNTY OF OAKLAND   )

I, THE UNDERSIGNED, the duly elected and qualified clerk of the Charter Township of Waterford, do hereby certify that the foregoing is a true and complete copy of **RESOLUTION SETTING FEES FOR FREEDOM OF INFORMATION ACT (FOIA) REQUESTS** adopted on the 13<sup>th</sup> day of October 2010.

  
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Betty Fortino, Clerk

**THE CHARTER TOWNSHIP OF WATERFORD  
FREEDOM OF INFORMATION ACT (FOIA) COORDINATOR RESOLUTION**

**WHEREAS,** the Michigan Freedom of Information Act (FOIA), Public Act 442 of 1976, MCL 15.231, et seq., provides for public access to certain public records of public bodies and prescribes the powers and duties of certain public officers and public bodies; and

**WHEREAS,** it is the public policy of this State that all persons, except those persons incarcerated in State or local correctional facilities, are entitled to full and complete information regarding the affairs of government and the official acts of those who present them as public officials and public employees, and that the people shall be informed so that they may fully participate in the democratic process; and

**WHEREAS,** Section 6 of the Act requires that the Township shall designate an individual as the public body's Freedom of Information Act Coordinator, who shall be responsible for accepting and processing requests for the Township's public records, and for approving a denial under Section 5 of the Act; and

**WHEREAS,** the Township FOIA Coordinator may designate another individual to act on his or her behalf in accepting and processing FOIA requests as provided at MCL 15.236 Sec. 6.(3)

**NOW, THEREFORE, BE IT RESOLVED** than on October 13, 2010, the Board of Trustees for the Charter Township of Waterford designates the Executive Assistant to the Supervisor to serve as the Township FOIA Coordinator.

**BE IT FURTHER RESOLVED,** the Board of Trustees for the Charter Township of Waterford approves the Township FOIA Coordinator to designate the Fire Marshall to serve as Fire Department FOIA Coordinator to process Fire Department FOIA Requests and designate the Police Department Administrative Manager or his/her successor as Police Department FOIA Coordinator to process Police Department FOIA requests.

Resolution offered by: Birch

Resolution supported by: Fortino

YEAS: Solden, Fortino, Birch, Coats, Kramer, Maloney, O'Shea

NAYS: None


ABSENT: None

RESOLUTION DECLARED ADOPTED

STATE OF MICHIGAN )

COUNTY OF OAKLAND )

I, THE UNDERSIGNED, the duly elected and qualified clerk of the Charter Township of Waterford, do hereby certify that the foregoing is a true and complete copy of **RESOLUTION IN SUPPORT OF FREEDOM OF INFORMATION ACT (FOIA) COORDINATOR**, adopted on the 13th day of October 2010.

  
Betty Fortino, Clerk